

TOWN OF DRESDEN SEWER COMMITTEES

October 2023 MEETING

Minutes

Meeting held at 10/23/23 started 7:00pm ended 9:00pm

Attendees:

Allen Wilbur, Marc Brown, Patrick Keenan, Suzy Shad

Town attorney Matt Fuller

Mary LaBrie

Sewer District #1 General

1. User map – user list
 - We need an in depth understanding of this info:
 - Martin parcel on Jacques Way – dry hookup ONE
 - HLPOCA Village green parcels – dry hookups TWO
 - Need to know from Superintendent Borden number of maximum hookups
 - *Need capacity for entire system, (flow) - hydraulic capacity, biologic treatment capacity – need this from Borden – do we need an EPG for understanding capacity?
 - *How much capacity are we using for outfalls 2 and 3 – where are outfalls 2 and 3
 - Global limit and per outfall limit 3,775 gallons for outfall 2
 - Capacity of system was not in scope for Preliminary Engineering Report (PER)
 - How do outfalls 2 and 3 relate to outfall 1?
 - For budget purposes, the parcel hookups for Post Office or for Casino do not pay sewer tax
2. BUDGET
 - a. Paul update – cash fund balance for SD#1: Fund balance is \$41,000ish (see Paul for specific figure)
 - b. November 2nd at 5pm is the tentative date for budget hearing and for the sewer districts tax amount
 - c. \$67,400 is the targeted amount to raise for taxes in SD#1
 - d. Budget estimate to include 10-15k in legal if we're doing the sewer burial
 - e. Need Environmental liability insurance – factor the cost of this in the budget
 - f. Do we have Pump station insurance coverage – lightning? – ensure this is covered
3. Adding sewer impact to building permitting process
 - *Winter impact to system? Even though we don't have to report to DEC, this is important to know this data. New outstanding question.
 - How close are we to capacity?
 - How many bedrooms does that equal in the gap (X gallons equals an estimate of X bedrooms)
4. Sewer update – any maintenance?
 - No problems
5. Update on insurance – missing field map
 - a. Waiting on sam and melissa – they have the map now
6. Paul update – cash fund balance for SD#1
 - Need to know average expenses of the district for one month

Take total and divide by 12

7. Sewer District #1 law, easements

- a. Matt Fuller will pull together a few quotes for running a title search on SD#1
- b. \$500-\$1000 per parcel to do a title search, we are not doing that. Alternative to that is Superintendent Borden knows where the sewer lines are, have Borden point out which parcels the sewer lines and pump stations --- we need to know which parcels we don't have easements for. Need to have title rights to do the project. The six addresses for the pump stations of SD#1.

Other updates: Debris removed – scrap metal removed, got \$113 in scrap metal to district, new locker is in place

Sewer District #1 Engineering Study

1. Missing data to provide to LaBella
Need 2022/2023 repair and replacement bills – Suzy Paul will find this, if not them LaPlante or Borden may be able to provide
2. Payment status to KPI 10/20/23
3. Wire transfer completed from EFC? Money can ONLY be used for Engineering Study approved expenses (KPI and LaBella) - \$15k was incoming last Thursday from EFC 10/19/23

Sewer District #1 Sewer Line Burial Project

1. Paul update on his discussion with Community Bank- Financing. Rates, repayment timeline, annual cost to a single household 4.99% 10 years, 20k a year payment.
150k project, 54k admin, bonding 15k – need to bond anticipation note authorization up to 250k (doesn't mean we would borrow that full amount) – 219k total – plus 10 years at 4.99% - about \$362.50 – this is a municipal project, 202b hearing under town law, publication requirements, need engineering report from engineers (PER) – Matt will talk to Community Bank – absolute earliest would be holidays but most likely post holiday. Rate of 4.99% isn't outlandish. Tax exempt, all interest that the bank accrues is tax exempt
2. Next steps in process after getting Community Bank information
Matt Fuller will get an estimation of bond counsel fees
Matt will ask Bank of Greene County about what their rate is
Target is to have it buried in 2024, ideally spring
Authorize LaBella at next town board meeting in December, public hearing and adopted bond resolution.
Hearing process letter for December – has to adopt a resolution setting a public hearing for December, Marci will get publication dates

Sewer District #2 General

1. User map – user list
Was there a MPR process that added isolated parcels (which appear as SD#2 islands in SD#1 map) to the district? New outstanding question.
Can we legally exclude them in the 202b hearing process? New outstanding question.
We need more information on how they were assigned to FP#2 and taken out of SD#1
2. BUDGET

- a. Paul update – cash fund balance for SD#2 - **unknown**
 - b. Finances – original loan amount?
 - c. **Original loan amount \$735,945** 6/26/2008 – 30 year – **loan balance is \$367,965** (has not been deducted/paid for 2023 yet) -
3. Adding sewer impact to building permitting process - **TBD**
 4. SD #2 – any maintenance? - **No**
 5. Update on insurance – **missing pump locations and field map**

Each District needs to:

- ascertain treatment & hydraulic capacity for each district (this data may be in the PER from the EPG Study for SD#1)
- compare current usage against capacity to figure out “excess capacity”
- determine how the excess capacity will be allocated among property owners in each district (Town decision)
- put in place a step in the building permit/occupancy certification process to see what the impact of the work would be on the system, and to give feedback early enough to property owners that they could modify their design if needed (Town decision/action)
- be willing and able to place a moratorium on expansion when maximum load is reached (Town decision/action)
- find out if capacity can be increased in the future in any way – not necessary to get a \$ cost on it now, but simply whether or not it physically could be done